



DEPARTMENT OF WATER RESOURCES  
EXAMINATION ANNOUNCEMENT



The Department of Water Resources offers Equal Opportunity for all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service and the special trust placed in public servants.

ASSISTANT UTILITY CRAFTSWORKER SUPERINTENDENT,  
WATER RESOURCES  
DEPARTMENTAL PROMOTIONAL

FINAL FILING DATE	March 9, 2012
	Revised application forms (STD 678 Rev. 6/2010) must be <b>postmarked or submitted in person no later than the final filing date</b> . Applications postmarked, personally delivered, faxed, or received via interoffice mail after the final filing date will not be accepted for any reason. <b>FAXED APPLICATIONS WILL NOT BE ACCEPTED.</b>
WHO SHOULD APPLY	Applicants must have a permanent civil service appointment with the Department of Water Resources as of the final filing date, <b>March 9, 2012</b> ; or  Must be a current or former employee of the Legislature for two or more years as defined in Government Code 18990; or must be a current or former non-elected exempt employee of the Executive Branch for two or more consecutive years as defined in Government Code 18992; or must be a person retired from the United States military, honorably discharged from active military duty with a service-connected disability, or honorably discharged from active duty as defined in Government Code 18991.
HOW TO APPLY	You must complete the <b>Examination Application Form</b> (Form STD 678 Rev. 6/2010) by the final filing date, <b>March 9, 2012</b> .  Submit an Examination Application (Form STD 678) by mail or in person.  <div><div><b>MAIL:</b> Department of Water Resources P.O. Box 942836 Sacramento, CA 94236-0001</div><div><b>OR</b></div><div><b>SUBMIT IN PERSON:</b> Department of Water Resources 1416 9th Street, Room 320 Sacramento, CA 95814</div></div> <b>DO NOT MAIL APPLICATIONS TO THE STATE PERSONNEL BOARD OR DEPARTMENT OF WATER RESOURCES' FIELD OFFICES.</b> Applications are available at Department of Water Resources' (DWR) offices, the DWR website: <a href="http://www.water.ca.gov/jobs/currentexams.cfm">www.water.ca.gov/jobs/currentexams.cfm</a> , local office of the Employment Development Department, the State Personnel Board (SPB), and the SPB website: <a href="http://www.jobs.ca.gov">www.jobs.ca.gov</a> .
IDENTIFICATION REQUIRED	Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.
SPECIAL TESTING ARRANGEMENTS	If you have a disability and need special testing arrangements, mark the appropriate box in Question 2 of the "Application for Examination". You will be contacted to make specific arrangements.
SALARY RANGE	<b>\$4309 – 5193</b>
ELIGIBLE LIST INFORMATION	A departmental promotional eligible list will be established for the Department of Water Resources. The list will be abolished 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.
EXAMINATION DATES	The entire examination will consist of a Qualifications Appraisal Interview. It is anticipated interviews will be held during <b>APRIL/MAY 2012</b> .
REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION	<b>NOTE:</b> All applicants must meet the minimum qualifications for this examination by the final filing date, <b>March 9, 2012</b> .  Two years of varied experience in maintenance or construction work on water projects in a position of responsibility comparable to that of a Utility Craftsworker Supervisor, Water Resources, in the California state service.
POSITION DESCRIPTION	This is the second supervisory level. Under general direction of a Utility Craftsworker Superintendent, Water Resources, assist in planning, organizing, managing, and coordinating the repair, operation, modification, inspection, replacement, and maintenance of major features and related utility equipment associated with the State Water Project or the Sacramento River Flood Control Project; assign work; give instructions; supervise the work of multiple crews on the State Water Project or the Sacramento River Flood Control Project; maintain discipline and resolve problems in connection with directing the work of subordinates; select proper methods, equipment, and materials for proposed work; make or review estimates; plan and report on proposed work; administer preventive maintenance programs for project facilities; prepare and review various reports; assist with planning, preparing, and administering the annual budget; recommend needs and composition of a large fleet of heavy, medium, and light construction and maintenance equipment for primary project centers; direct response to emergencies that jeopardize the integrity of project facilities and threaten public safety; direct the work of crews engaged in flood control activities or ponding operations; assist in organizing and directing the operations for emergency flood control; inspect and test flood control and water facility structures for damage and needed repairs; assist in directing all environmental compliance procedures administered by Federal, State, and local agencies; assist in administering the apprentice training and development program at a primary project center; and assist in administering the health and safety programs.  <i>Positions exist statewide with the Department of Water Resources.</i>
EXAMINATION INFORMATION	This examination will consist of <b>Qualifications Appraisal Interview - Weighted 100.00%</b> . In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained in the interview. <b>COMPETITORS WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED.</b>

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

SCOPE OF  
EXAMINATION

Qualifications Appraisal Interview – Weighted 100.00%

In addition to evaluating the competitors' relative abilities as demonstrated by quality and breadth of experience, emphasis in the examining interview will be on measuring competitively, relative to job demands, each competitor's:

A. Knowledge of:

1. Operation, maintenance, and repair of medium and heavy maintenance and construction equipment.
2. Tools and practices used in welding, protective coating, painting, carpentry, plumbing, pipefitting, rigging, sandblasting, masonry, concrete, cathodic protection, and electrical.
3. Federal, State, and local agency regulations applicable to the use of pesticides, control burning, and transportation of heavy equipment.
4. Materials, methods, tools, equipment, practices, and safe work procedures as applied to construction, operation, maintenance, and repair of large pipelines, aqueducts, and pumping/generation facilities of the State Water Project or the Sacramento River Flood Control Project.
5. Modification and replacement such as inlet and outlet structures, aqueducts, pipelines, weirs, levees, valves, reservoirs, dams, spillways, and tunnels for damage and required maintenance.
6. Operating and maintaining large water treatment plants, including required operator license and conformance with State and local agency regulations.
7. Water control, damage, and delivery problems relating to project operation and public safety.
8. The State Water Project and Sacramento River Flood Control Project.
9. Efficient utilization of equipment, tools, labor, and resources.
10. Environmental regulations, compliance procedures, and other applicable laws as administered by Federal, State, and local agencies.
11. Practical hydraulic principles.
12. Principles and techniques of effective supervision, management, basic safety practices, departmental rules and regulations.
13. Interpreting and administering the Department's Equal Employment Opportunity policies and procedures, and the State's collective bargaining system.
14. Principles, methods, materials, tools, and equipment used in the operation, maintenance, repair, and improvement of water storage and distribution facilities.
15. Flood control, construction, inspection, and levee repair and maintenance problems.
16. Cost of flood control and water facility maintenance work.

A. Ability to:

1. Apply required knowledge.
2. Perform varied skilled work relating to flood control and repair of facilities.
3. Follow oral and written directions and instructions.
4. Use computers.
5. Assist in training of apprentice level employees.
6. Perform at a level required for successful job performance.
7. Plan, direct, and coordinate the work of others.
8. Exercise sound judgment in unusual or emergency situations.
9. Estimate labor, materials, and equipment requirements.
10. Prepare clear, complete, and accurate work records, reports, and correspondence.
11. Perform varied work in all kinds of weather.
12. Implement Department policies and procedures.
13. Communicate effectively to establish and maintain cooperative relationships with staff, Federal, State, local agencies, and the public.
14. Prepare, analyze, and adjust complex budgets and cost management systems.
15. Read, interpret, and work from complex engineering plans, drawings and specifications.
16. Understand and apply engineering principles.
17. Make technical investigation, recommendations, and implement improvements to work procedures of operation in relation to engineering features and economic feasibility.
18. Detect unsafe conditions and practices and take effective action.
19. Plan, evaluate and implement health and safety training programs.

SPECIAL LICENSE  
REQUIRMENT

Possession of a valid driver license of the appropriate class issued by the Department of Motor Vehicles.

SPECIAL PERSONAL  
CHARACTERISTIC

Willingness to work irregular hours in times of emergency.

CAREER CREDITS

Career Credits will be added to this examination.

VETERANS  
PREFERENCE

Veterans Preference Credit will not be granted in this examination.

GENERAL INFORMATION

The Department of Water Resources reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

For any examination without a written feature it is the candidate's responsibility to contact the Recruitment and Selection Services Section of the Department of Water Resources, (916) 653-4838 three weeks after the final filing date if he/she has not received a progress notice.

Applications are available at Department of Water Resources' (DWR) offices, the DWR web site: [www.water.ca.gov/jobs/currentexams.cfm](http://www.water.ca.gov/jobs/currentexams.cfm), local office of the Employment Development Department, the State Personnel Board (SPB), and the SPB website: [www.jobs.ca.gov](http://www.jobs.ca.gov)

If you meet the requirements stated on the reverse, you may take this examination, which is competitive. Possession of the requirements for admittance to the examination does not assure a place on the eligible list. All candidates who pass will be ranked according to their scores.

General Qualifications: Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification.

If a candidate's notice of oral interview fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request

Promotional Examinations Only: Competition is limited to employees who have a permanent civil service appointment. Under certain circumstances other employees may be allowed to compete under provisions of Rules 234, 235, 235.2. State Personnel Board Rules 233, 234, 235, 235.2 and 237 contain provisions regarding civil service status and eligibility for promotional examinations. These rules may be reviewed at departmental personnel offices or at the Information Counter of State Personnel Board offices.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open eligible list. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate lists in order of final test scores (except as modified by veterans preference credits) regardless of the date of the test, and the resulting eligible lists will be used only to fill vacancies in the area shown on the bulletin.

TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device. California Relay Telephone Service for the Deaf or hearing impaired: from TDD phones: 1-800-735-2929 (TDD); 1-800-735-2922 (Voice)

For information regarding this examination, please contact Amanda Hardy at (916) 653-4841.

DP (Rev. 2/12)

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